**INFRINGEMENT NOTIFICATION**

\_\_\_ of \_\_\_\_\_\_\_\_, 20\_\_.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(location)

|  |  |  |
| --- | --- | --- |
| Details of the person reporting the infringement | | |
| Name, surname |  | |
| Personal code |  | |
| Employer (employment or contractual relationship with the Company) |  | |
| Duties |  | |
| Telephone No. (notes on contacting) |  | |
| Personal email or residential address |  | |
| Information about the infringement | | |
| 1. What infringement are you reporting? What kind of infringement is it? | | |
| 2. Who committed this infringement? What could have been the person's motives in committing the infringement? | | |
| 3. Place and time of the infringement. | | |
| Details of the person or persons committing the infringement | | |
| Name, surname |  | |
| Workplace |  | |
| Duties |  | |
| 4. Are there any other persons who were or could have been involved in the infringement? If yes, please specify who they are. | | |
| 4. Are there any other witnesses to the infringement? If yes, please provide their contact details. | | |
| Details of the witness or witnesses to the infringement | | |
| Name, surname |  | |
| Duties |  | |
| Workplace |  | |
| Telephone No. |  | |
| Email |  | |
| 6. When was the infringement committed and when did you become aware of it or notice it? | | |
| 7. What supporting data could you provide to help investigate the infringement? Please provide any accompanying written evidence or other evidence of the infringement. | | |
| 8. Have you already reported this infringement to anyone? If so, who was notified, and did you receive a reply? If you have received a reply, please state the substance of the reply. | | |
| 9. Additional notes and comments. | | |
| □ I confirm that I am aware of the legal consequences for providing false information and that the information I provide is correct. | | |
| Date | | Signature |