**INFRINGEMENT NOTIFICATION**

\_\_\_ of \_\_\_\_\_\_\_\_, 20\_\_.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(location)

|  |
| --- |
| Details of the person reporting the infringement |
| Name, surname  |  |
| Personal code |  |
| Employer (employment or contractual relationship with the Company) |  |
| Duties |  |
| Telephone No. (notes on contacting) |  |
| Personal email or residential address |  |
| Information about the infringement |
| 1. What infringement are you reporting? What kind of infringement is it? |
| 2. Who committed this infringement? What could have been the person's motives in committing the infringement? |
| 3. Place and time of the infringement. |
| Details of the person or persons committing the infringement |
| Name, surname |  |
| Workplace |  |
| Duties |  |
| 4. Are there any other persons who were or could have been involved in the infringement? If yes, please specify who they are. |
| 4. Are there any other witnesses to the infringement? If yes, please provide their contact details. |
| Details of the witness or witnesses to the infringement |
| Name, surname |  |
| Duties |  |
| Workplace |  |
| Telephone No. |  |
| Email |  |
| 6. When was the infringement committed and when did you become aware of it or notice it? |
| 7. What supporting data could you provide to help investigate the infringement? Please provide any accompanying written evidence or other evidence of the infringement. |
| 8. Have you already reported this infringement to anyone? If so, who was notified, and did you receive a reply? If you have received a reply, please state the substance of the reply. |
| 9. Additional notes and comments. |
| □ I confirm that I am aware of the legal consequences for providing false information and that the information I provide is correct. |
| Date | Signature |